



# First Horizon TreasuryConnect<sup>SM</sup>

[Search for Images](#)





## VIEW TRANSACTION IMAGES

Some transactions have images associated with them, such as deposit slips or cleared checks. To view Images, an account must be set up by the Bank to permit image viewing.

### VIEW IMAGES

1. Select Balance and Transaction Reporting from the Reporting menu.

The screenshot shows the First Horizon web interface. The 'Reporting' menu is open, and 'Balance and Transaction Reporting' is highlighted with a red box. The main content area shows the 'Balance and Transaction Reporting' page with a table of account balances.

Account Name	Account Number	Current Available	Opening Ledger	Collected Balance	Balances As Of
LBX Account	00000000153	330,789.82	0.00	330,789.82	07/12/2021 09:39:35
CDA Account	00000000022	67.36	67.36		07/12/2021 09:39:35
CDA Test	00000000027	40.00	0.00	40.00	07/12/2021 09:39:35

2. From the Account Summary screen, click the Account Number of the account you wish to view.

The screenshot shows the 'Account Summary' page. The 'Test Account' with number '000000001234' is highlighted with a red box. The table below shows account details.

Account Name	Account Number	Current Available	Opening Ledger	Collected Balance	Balances As Of
Space Account Number	1				04/06/2021 11:58:06
Test Account	000000001234	22,280.80	21,627.49	22,280.80	06/06/2021 17:03:23
CDA Test	00000000027	334.00	0.00	334.00	06/06/2021 17:03:23
LBX Account	00000000032	370,862.74	221,031.70	370,862.74	06/06/2021 17:03:23



3. Click the image icon to view the image.

Balance & Transaction Summary						Current Ledger	Current Available	Total Credits (C)	Total Debits (D)
						22,280.60 USD	22,280.60 USD	0.00 USD	60,100.00 USD
						<a href="#">Show details</a>			
Filter: <span>Select fields</span>						Last 7 Days		<a href="#">Filters</a>	
<input type="checkbox"/> All	Post Date	Transaction Description	Amount	Bank Reference	Customer Reference	Image		Transaction Detail	
<input type="checkbox"/>	06/07/2021	CHECK PAID	-100.00	0000004643				CHECK	
<input type="checkbox"/>	06/02/2021	ACH DEBIT RECEIVED	-60,000.00	0000000000				PL VI TRANSFER	
Viewing 1-2 of 2 records						Display 10 per page		Page 1 of 1	

DEPOSIT TICKET

### Check Detail

Bank ID 053  
Account Number 123123123

Check Number 281  
Paid Date Wed, 09 Dec 2015 05:00:00 GMT

Paid Amount 228.80  
Image Description check 281

Cancel

Controls below the image allow you to invert the color or rotate the image, as well as zoom in or out, save or print.

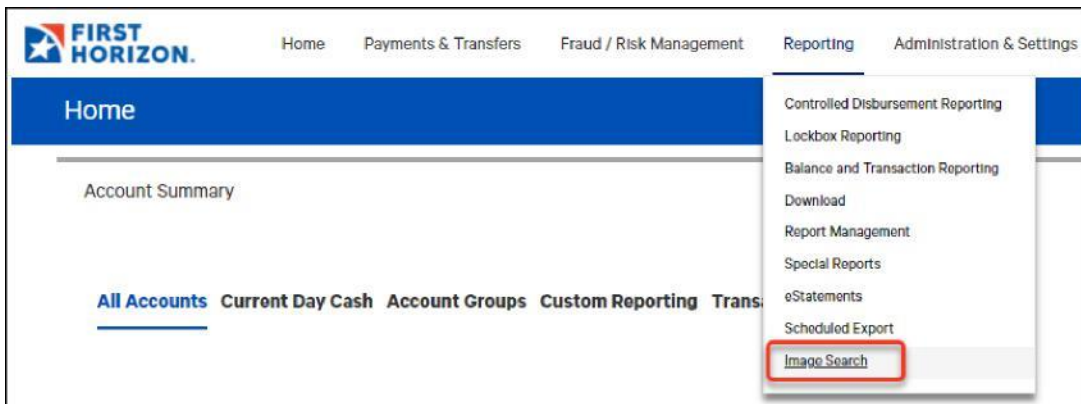


## IMAGE SEARCH

The Image Search feature allows you to search bank statements for a check or deposit ticket image.

### SEARCH FOR IMAGE

1. Select Image Search from the Reporting menu.



2. For Image Type, select the type of image you want to search for:

- Check and other debits
- Deposit and other credits
- Deposited Item

### Image Search

#### \* Image Type

A dropdown menu for selecting the image type. The menu is open, showing three options: 'Checks and other debits', 'Deposits and other credits', and 'Deposited Item'. The first option, 'Checks and other debits', is highlighted with a blue background.



## Check image, Deposit Ticket image and Deposited Item Image Search

1. Select **Account**.
2. At **Date** field, select the calendar icon and then select the date(s) to search.
3. When searching for a check image, enter criteria for **Serial Number** and **Amount** (if necessary).  
When searching for a deposit image, enter criteria for **Amount** only.  
When searching for a deposited item enter criteria for **Amount** and **Serial Number** (if necessary).
4. Click Search.

### Image Search

\* Image Type

\* Account

\* Date

Serial Number

Amount

Search

### Image Search

\* Image Type

\* Account

\* Date

Deposited Item Amount

Deposited Item Serial Number

Search

### Image Search

\* Image Type

\* Account

\* Date

Amount

Search



If an image is found, it will be displayed at the bottom of the screen.

5. In the **Actions**
6. column, click **Image Retrieval** to view the image.

Filter <input type="text" value="Select fields"/>				
Actions	Serial Number	Image Description	Amount	Date
<a href="#">Image Retrieval</a>	123456		5,600.00	04/05/2021
<a href="#">Image Retrieval</a>	987654		16,328.55	01/19/2021
Display <input type="text" value="10"/> per page			Page <input type="text" value="1"/> of <input type="text" value="12"/>	

**NOTE:**

If there is more than one image associated with a deposit ticket or other item, a list of images appears. Click View in the Actions column to view the associated image.

Date

01/08/2019

Check Number

72353

Account Number

1122334451

Amount

299.85

Image Number # 1

Image Number # 2

072475

Click the thumbnails to view the desired image.

Use these icons to manipulate the displayed image.

Close

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